

## Lawton City Council Meeting

February 10, 2021 5:30pm

The Lawton City Council met in regular session at 5:30pm on February 10, 2021 at the Lawton Friendship Center. Mayor Jesse Pedersen called the meeting to order around 5:30pm. Roll call was answered by Baltushis, Heiss, Hennings, and Saunders. Also in attendance: City clerk Tricia Jernberg, Attorney Glenn Metcalf, Public Works Director Justin Dunnington, Blake Stubbs, Marie Farrell, Lori Hummel, Carly Hummel, Sgt. Troy Tadlock. Councilman Otto arrived around 5:45.

Agenda: Motion by Baltushis, second by Heiss to approve the agenda as posted. Motion passed, with all voting aye.

Public Forum: Marie Farrell expressed concerns about snow removal by the city for the business district. Lori Hummel expressed concerns about the snow removal on the city sidewalk on Cedar St.

Sheriff's Report: Sgt. Tadlock was present with the Woodbury County Sheriff's report for January. Lawton was patrolled 52 hours and 17 minutes and deputies responded to 3 calls for service. Deputies spent 2 hours and 2 minutes in the Lawton-Bronson Schools.

Fire Report: There were no calls for service for January.

Clerk's Report: Clerk reported the following: employees had a meeting with Chris Countryman regarding additional benefits at the employee's cost, attended Clerk school, W2's and 1099's have been completed, sent, and submitted, had annual meeting with IMWCA, had a meeting with FEMA regarding administrative costs from flooding, IDNR sent a letter about chloride compliance, received 2 complaints (one a neighborly dispute about snow being pushed onto property, and one for snow plowing order of roads), received 1 building permit (Craig Meyer), yearly wages will be published, Pronto (HAKA) will be submitting for its liquor license renewal, there was an accident involving a snow plow hitting a rearview mirror of a parked car which the city will be reimbursing the resident for damage, Wiatel increased monthly bill by \$150, reminder to the council and public the public hearing for the maximum tax levy is February 17 at 6:30pm, and received a thank you from the Census for the council and their work during the Census.

Mayor's Report: Mayor Pedersen reported the following: dealt with a parking issue on Main St, dealt with a complaints on snow removal between neighbors, handled complaint on how the city decides which streets to plow first, issued 2 warning tickets to vehicles that were not moved during last snow emergency, was notified of an issue with residents pushing snow onto already cleared city property and will be issuing a bill if it continues to happen, looking into a vehicle that has been parked on Birch St for a while and has not moved, looking into a few properties around town that are in need of cleaning up, attended the E911 meeting in Climbing Hill, worked with public works to assess the trees around town after it was brought up at January meeting, determined there are no trees that need nuisances at this time, looked into an issue with public works about a drain on Cedar St that was brought up at the January meeting, issue has been resolved by public works, thanked the city maintenance department for their work on snow removal while keeping the overtime limited, thanked city clerk for her work on the budget and year end items, congratulated city maintenance Luke who has completed his 30 hour water treatment course, looked into an issue with the sidewalk on Cedar St by Quality Upholstery, and thanked Councilman Hennings for his time he served on the Lawton city council, as well as his family for being a part of the community.

Public Works Report: Public works director reported reaching out to 3 contractors for asphalt for Tara Way/Main St project instead of doing concrete, dug up a portion of 205 Cedar St to replace a water leak and repaired a water valve box in front of 223 Cedar St, both areas should be concreted in the next few weeks, sander for the big truck broke, will be looking into parts to fix it or using a portion of another old one to fix it rather than buying a new one.

Attorney's Report: Attorney Metcalf had nothing new to report.

Minutes: It was moved by Saunders, second by Otto, to approve the minutes of the January regular meeting, January 20 special meeting, and January 29 special meeting. Motion carried, all voting aye.

Consent Agenda: It was moved by Heiss, second by Otto to approve the January disbursements, February claims for payment, and financial reports. Motion carried, all voting aye.

Utility Billing Trial Balance and Accounts Receivable Audit Reports: It was moved by Saunders, second by Hennings to approve the utility billing trial balance and accounts receivable audit reports. Motion carried, all voting aye.

Resignation: Councilman Hennings formally resigned his position on the Lawton City Council. The council thanked him for his service.

Budget: Discussion on changes in the budget for FY22.

City Hall/Friendship Center: Discussion on building a new facility versus putting \$80,000 to \$100,000 into the current building. Council wants to see more specifications for a new city hall/maintenance building on Ash St property, by the water treatment plant.

Public Works: Motion by Heiss, second by Otto to purchase Chevy truck for \$35,750. Motion carried, with Heiss, Otto, and Saunders voting aye, and Baltushis voting nay. Current truck to be traded towards the cost.

Street Project: Based on expense projections, council discussed using asphalt rather than concrete for Main St and Tara Way Street projects. More information will be brought to the council about specifications for the projects so bids can be received.

Emergency clerk: Council decided it was not necessary at this time to have someone at city hall if clerk would be out of the office unexpectedly.

With no further business it was moved by Otto, second by Heiss to adjourn. Motion carried, with all voting aye.

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Jesse Pedersen, Mayor

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Tricia Jernberg, City Clerk

City of Lawton  
Claims and Revenues Report  
January 2021

AGRIVISION EQUIPMENT GROU	Fire cutquick saw	\$	1,143.96
ANALYTICAL & CONSULTING	Sewer testing	\$	387.25
BANNER TOWNSHIP	Cemetery Upkeep	\$	2,000.00
BEKINS FIRE & SAFETY	Fire Extinguisher Testing	\$	446.59
BOMGAARS	Keys, welding rod	\$	51.93
CHRIS ALTER	Lighting Contest Winner	\$	50.00

CITY OF LAWTON	Fire Dept Water	\$	45.88
COLLECTION SERVICES CENTR	CHILD SUPPORT	\$	1,038.45
DAVE MCARTHUR	Lighting Contest Winner	\$	75.00
DES MOINES AREA COMM COLL	Water Course Lambert	\$	625.00
EAKES OFFICE SOLUTIONS	Fire- soap	\$	44.59
EFTPS	FED/FICA TAXES	\$	4,637.11
FELD FIRE	Equip Replace & Vehicle Maint	\$	335.96
FIRE SERVICE TRAIING BUR	Firefighter 1 Training	\$	50.00
HAKA	Public Works Fuel	\$	696.15
HEALY WELDING	Plates/tubes for alley grinder	\$	493.12
I&S GROUP	Waste Water Facility Improvmts	\$	273.50
IA LEAGUE OF CITIES	Clerk School Registration-MPI	\$	256.00
IOWA RURAL WATER ASS	VISION INSURANCE	\$	42.64
IPERS	REGULAR IPERS	\$	3,047.63
JAY-LAN LAWN CARE SERVICE	2 Parks	\$	1,041.60
JEANNE BAIRD	Lighting Contest Winner	\$	100.00
JODI PETERSON	Consultation Services December	\$	363.00
JOHN & ALICIA SANDERS	Lighting Contest Winner	\$	25.00
JUSTIN DUNNINGTON	PR ADVANCE	\$	609.36
LIBRARY	FY21 Library Contribution	\$	17,990.00
LOUIE SAGER	Lighting Contest Winner	\$	50.00
MCQUEEN'S SOFT WATER	Drinking water for maintenance	\$	73.00
MENARDS - SIOUX CITY	Fire Batteries	\$	49.99
METCALF LAW OFFICE	Legal Services	\$	184.00
MIDAMERICAN ENERGY	Utilities	\$	2,831.02
O'REILLY AUTOMOTIVE	Dump Truck gasket/antifreeze	\$	112.93
ROLLING OIL	Tires for Dump Truck	\$	572.90

SANDRY FIRE SUPPLY	Equip Replace & Equip Test/Cer	\$	2,983.30
SECURITY NATIONAL BANK	Safe Deposit Box Fee	\$	17.00
SG CONCRETE	Pine St maintenance	\$	572.00
STAPLES - SIOUX CITY	W2 envelopes	\$	9.61
THE RECORD	Publishing fees 11/2020	\$	180.10
TOTER	Garbage cans	\$	1,886.45
TOYNE, INC	Down pymt Fire Pumper Truck	\$	99,282.68
TREAS ST IA	Water Excise Tax	\$	927.00
TYLER LEINBAUGH	Fire Vehicle Maint- O'Reilly	\$	32.08
WELLMARK	Health Insurance	\$	1,933.87
WESTERN DISPOSAL, INC.	November Garbage	\$	6,044.35
WESTERN IOWA TELEPHONE	Ipad Setup	\$	777.48
WTR SOLUTIONS	Sonar boat at lagoon	\$	2,190.00

Total Claims by Fund: General \$42,675.59, Fire \$104,632.48, Road Use Tax \$3,891.89, Water \$9,552.18, Sewer \$7,983.96

Total Revenues by Fund: General \$12,160.20, Fire \$33,701.61, Road Use Tax \$10,504.26, Local Option Sales Tax \$10,777.37, Water \$13,762.98, Water Deposit \$100, Sewer \$12,009.51